

# HATTIE K. TEDROW MEMORIAL FUND SCHOLARSHIP APPLICATION

## APPLICATION INSTRUCTIONS:

- Include proof of military service (Form DD 214 is preferred – sensitive information such as social security number, etc. should be redacted. Note: Images of cemetery headstones are not considered proof of service).
- Typed essay: **not to exceed 500 words** on the topic “Why I should receive the Hattie K. Tedrow Scholarship”.
- Include proof of acceptance to an accredited school of higher education.
- Application must be received at American Legion National Headquarters no later than April 1st of the application year.

Student’s name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_ Home Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Email \_\_\_\_\_

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### ***(TO BE COMPLETED BY HIGH SCHOOL OFFICIAL)***

Cumulative GPA\* \_\_\_\_\_ Weighted GPA\* \_\_\_\_\_ / Scale A= \_\_\_\_\_  
(\* **provide GPAs to the 1/1,000<sup>th</sup> decimal place**)

Date of Graduation \_\_\_\_\_

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High School Official’s Signature and printed name, official title and date. Affix school stamp or seal.

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In submitting this application, I certify that the information is complete and accurate to the best of my knowledge. I understand and agree that falsification of information will result in termination of entitlements from the Hattie K. Tedrow Memorial Fund.

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Student’s Signature/Date

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Signature of Parent or Guardian/Date

[Please scan and email to Amerianism@legion.org with the subject line in the following format:  
Last Name, First Name, HATTIE K TEDROW](mailto:Amerianism@legion.org)

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### ***Below for use by the Hattie K. Tedrow Memorial Fund Board of Trustees***

Approved \_\_\_\_\_ Amount \_\_\_\_\_

Disapproved \_\_\_\_\_ Reason for Disapproval \_\_\_\_\_

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On behalf of the Hattie K. Tedrow Memorial Fund Board of Trustees \_\_\_\_\_

Date \_\_\_\_\_

## **Hattie K. Tedrow Memorial Fund**

### **Scholarships to high school seniors for continuing education; for the residents of the state of North Dakota**

**Eligibility:** The recipient must be a high school senior, a resident of the State of North Dakota, and a direct descendant (child, grandchild, etc.) of a veteran with honorable service in the U.S. military, and intends to further their education at an accredited school of higher education. Proof of acceptance to an accredited school of higher education is required at the time of application for the scholarship.

**Limits:** The maximum amount to be awarded under this section is \$2,000.

**Approval Process:** The Hattie K. Tedrow Memorial Fund Board of Trustees will consider all applications and act accordingly. If approved, the application will be forwarded to the Finance Division for payment processing. If disapproved, the individual will receive a letter with an explanation for the disapproval. The individual may resubmit the application.

**Payment:** The Finance Division will, upon receipt of an approved application and in a timely manner, prepare a two-party check payable to the applicant and to the college or university to which the applicant has been accepted. Partial payments may be requested and made; the full amount of the scholarship awarded must be used in the first two full school years. Any amounts remaining unpaid after the first two full school years will be forfeited and returned to the principal of the Hattie K. Tedrow Estate Fund. Checks written will identify the amount paid as "A memorial to Hattie K. Tedrow".

**Administrative Responsibilities:** The Finance Division shall disburse, record, and track all expenditures made from the Hattie K. Tedrow Estate fund for the benefit of scholarship recipients under this section. The Americanism Division shall assist with notification of approval/disapproval and the distribution of such awards as appropriate. Upon request, the Finance Division will advise the Hattie K. Tedrow Memorial Fund Board of Trustees of the current status of the available funds, all expenditures, committed monies, and amounts available for distribution.

**Scholarship Guidelines:** 1) Applicant must be a legal resident of North Dakota and a high school senior; 2) Application must be made during the student's senior year in high school; 3) If student is home schooled, the home school must be accredited and proof of grade level provided; 4) The scholarship funds may only be used to defray necessary costs of student's education (i.e. tuition, room & board, books and supplies, fees and equipment required a student's particular course of study or school); 5) The scholarship may be used for undergraduate study at a college, university, trade school or technical school; 6) The student will have two years from the date of graduation from high school to use the award; 7) The student may request all or a portion of his/her award at any time; 8) The student may make only one request for funds per semester or quarter; 9) Upon proof of enrollment in a school of higher education and receiving a "request for funds" a scholarship check will be issued to the student and the school; 10) Scholarship selection criteria will be based on high school academic performance, community involvement, leadership, extracurricular activities and a written essay; 11) The essay must be an original work of the student on the topic "Why I should receive the Hattie K. Tedrow Scholarship", be type-written and not exceed 500 words; 12) If the student withdraws from school any scholarship monies remaining will be forfeited; 13) any unused scholarship monies or monies returned by an institution of higher education will be returned to the principle of the scholarship fund; 14) The scholarship is for post high school study only; 15) Scholarship application must be received at American Legion National Headquarters no later than April 1st of the application year.