

**Department of North Dakota American Legion
Executive Committee Meeting
Comfort Inn, Bismarck, ND
April 25, 2009**

Voting Members Present

Harvey Peterson – Chairman
Carroll Quam – Department Commander
Jerry Samuelson – Dept Commander-elect
Dave Rice – Eastern Region DECman
Robert Ludwig – Central Region DECman
Dale Roth – Western Region DECman
George Zeller – Finance Officer

Non-Voting Members Present

Curt Twete – NECman
Wayne Satrom-Alternate NEC
Mitch Olson – Department Adjutant
Al Tuma – Eastern Region Vice Commander
Larry Vetter - Department Membership Chairman

Guests Present

None

Chairman Harvey Peterson called the meeting to order at 11:00 am with a salute to the colors and the Pledge of Allegiance. Dale Roth offered prayer.

The minutes of the February 6th & 7th 2009 meeting were read.

On a MOTION by Robert Ludwig and SECONDED by Dave Rice, the minutes of the meeting were unanimously approved with minor changes.

The Financial Reports and the 2009-2010 budget was presented by Finance Officer George Zeller. Discussion was held on line by line budget issues & employee salaries.

A MOTION by George Zeller and SECONDED by Jerry Samuelson, unanimously confirmed the financial reports subject to audit.

A MOTION by Dale Roth and SECONDED by George Zeller, unanimously approved the 2009-2010 Department Budget.

A MOTION by Department Commander Carroll Quam and SECONDED by Dave Rice, unanimously approved Department Staff payroll salaries.

On new business, Adjutant Mitch Olson indicated the need for a new laptop and projector for presentation from Department Headquarters. Mitch also indicated the need for a Department sound system, as he has been using his personal sound equipment and it is not a complete and up to date system.

A MOTION by Dave Rice and SECONDED by Jerry Samuelson, unanimously approved upgrades to the technology to Department Equipment, \$3000 for a Sound System and \$2,000 for an updated laptop and projector.

On new business, discussion was held on the ND Governors yearly selection from the American Legion on candidates to fill the ND Administrative Committee for Veterans Affairs. Orletta Kilen has been on the committee for two terms and she is also on the Governing Board for the North Dakota Veterans Home in Lisbon.

A MOTION by Dale Roth and SECONDED by Robert Ludwig, unanimously approved Orletta Kilen for the committee and Ted Becker as an alternate.

On new business, discussion was held on the American Legion (Boy Scouts) Square Knot Award.

On a MOTION by Dave Rice and SECONDED by George Zeller, unanimously approved ND Department of North Dakota endorsement of this National Award for Warren Tobin.

Chairman Peterson discussed, with advice from Department Financial Officer George Zeller and Adjutant Olson, the accounting issue of retaining the Williams Administrative Fund for the NDAL Foundation on the Department Balance Sheet. The accounting transfer of this entity will allow the NDAL Foundation to account for it. The rules of the donation will still remain in place and it will be invested and maintained to CD's or other secured assets and will not be invested in the Stock Market.

On a MOTION by Department Commander Carroll Quam and SECONDED by Finance Officer George Zeller, unanimously approved the accounting transfer of the Jack William Administrative Fund.

Discussion was held on a new retirement program for Department Staff Employees. The old system is carried with National Headquarters and was frozen/eliminated for the nation. Executive Committee Chairman Harvey Peterson researched retiree scenarios and requested the a new program.

A MOTION by Jerry Samuelson and SECONDED by Dave Rice, and unanimously approved, would allow employees to participate in the program, if desired, to a 3% maximum match to allow for an employee match (one to one) for this venture.

The meeting adjourned at 4:45 p.m.